



## **REQUEST FOR PROPOSALS**

### **Strategic Policy Advocacy & Communications Consultant**

#### **Introduction of Purpose**

This RFP is being issued in response to the need to align RIFPC's communications to best position the organization for impact following changes in the federal landscape.

#### **About the Rhode Island Food Policy Council**

The Rhode Island Food Policy Council (RIFPC) is an independent statewide network established in 2011 with a mission to promote a more equitable, accessible, economically vibrant, and environmentally sustainable food system. RIFPC is the only food policy council in Rhode Island. We convene, educate, and foster community-based advocacy that drives good food policy forward in order to achieve a just and resilient food system for all Rhode Islanders. We coordinate a statewide network of stakeholders representing all stages of the food chain – production, harvesting, processing, distribution, consumption, and waste management who catalyze high-impact partnerships, projects, and programs that address systemic and structural inequities. Our work centers equity and supports civic engagement, a critical component of a healthy democracy.

We operate with a small, collaborative professional staff, a broad network of engaged and diverse council members, and hundreds of stakeholders from across the Ocean State. More information about RIFPC can be found at [www.rifoodcouncil.org](http://www.rifoodcouncil.org).

#### **Scope of Work**

RIFPC seeks proposals of \$30,000-\$40,000 for strategic communications planning.

The selected contractor, guided by the Executive Director and Associate Director for Network, will provide strategic communication plans, advising, and key documents for use in outreach to the general public and key policy decision makers:

- General public
  - Work to create an informed 2-year strategic communications plan with clear goals, objectives, analysis of target audiences, specific and consistent key messages, and evaluation plan.
  - Implement and/or support implementation of the plan using existing tools such as the website, newsletter, listservs, and social media channels.

- Recommend potential new tools and avenues to gain earned media for key events (e.g., the Annual Retreat, the Compost Conference) and deliverables (e.g., the Food System Factbook, targeted research reports).
- Policy decision makers
  - Create an informed 2-year strategic communications plan to advance RIFPC's Good Food Policy Platform.
  - Support three Work Groups in developing strategies to advance state policy priorities including engagement with partners, potential coalition members, legislative champions, key committees, and the Governor's Office.
  - Advise on branding and web presence of products related to the Good Food Policy Platform and the three work groups' policy priorities

### **Requirements:**

- High level of strategic communications experience
- High level of experience developing and implementing strategic communications plans
- High level of experience supporting organizations to achieve advocacy/policy goals
- Comfortable working with/presenting to diverse stakeholders
- Ability to comfortably solicit and incorporate feedback from diverse stakeholders
- Previous work with Rhode Island nonprofit organizations and members of the press is a plus
- Previous work with Rhode Island policy makers and/or advocates is a plus
- Fluency in Google workspace tools is necessary
- Familiarity with Basecamp is a plus

### **Proposals will be evaluated based on quality of the following required elements:**

- Demonstration/description of relevant project and/or event management experience
- Demonstrated capacity to organize and execute projects of similar scale
- Anticipated schedule, work flow and time dedication for the period of October 2025 to March 2026
- Detailed budget description, exclusive of printing costs, materials, supplies, food and other event expenses to be incurred by RIFPC directly

### **Submit proposals by October 7th, 2025 via email to:**

Rachel Newman Greene, Associate Director for Network  
Rhode Island Food Policy Council  
[rachel@rifoodcouncil.org](mailto:rachel@rifoodcouncil.org)

***Please use subject line: Strategic Fundraising Consultant proposal - [your name]***

*Please reach out to the above contact with any questions about scope, schedule or budget*

*Issued September 23, 2025*